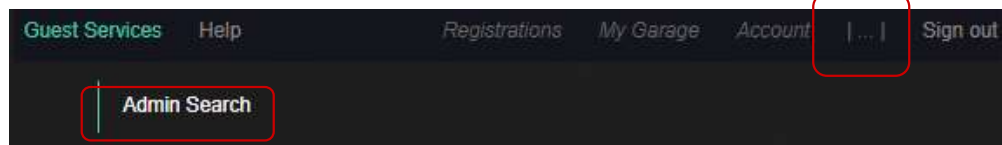


When an administrator user logs in, click the |...| symbol at the top of the screen to open the menu. Click **Admin Search**.



Select the **unit** number from the drop-list and click **Submit**. This displays all of the current guest registration information for that unit. If the guest is missing their link to complete registration, the administrator can verify their contact details and copy the **URL** to email to directly to them.

